TSUEN WAN PUBLIC HO CHUEN YIU MEMORIAL COLLEGE

ANNUAL SCHOOL PLAN (2018-2019)

Empowering students to be responsible, self-actuating and lifelong learners

Major Concerns:

1. To encourage students to take a more proactive role in learning so that they will become lifelong learners

   勤奮力學，矢志終身學習。

2. To make better use of assessment data so as to promote assessment for learning

   善用數據，提升教學效能。

3. To enhance students' competence on the attributes of discipline, self-actuation and leadership
   自律守規，積極主動，提升領導才能。

1. To encourage students to take a more proactive role in learning so that they will become lifelong learners

   勤奮力學，矢志終身學習。

1.1 To develop students' interest in reading						
Target: Students will enjoy reading different types of reading materials and they will form a regular reading habit.						
Strategies	**Success Criteria**	**Methods of Evaluation**	**Time Scale**	**Staff Responsible**	**Resources Required**
• Promote reading with different school-based activities 　- organise writer's workshop and seminars • Enhance the effectiveness of morning reading time 　- encourage junior form students to read class readers and subscribe English newspapers	• Positive feedback is collected from the stakeholders' survey	• Stakeholders' surveys • Minutes of the Reading Promotion Committee	9/2018 -8/2019	- Library - Reading Promotion Committee	- New reading materials - Budget for inviting guests
1.2 To enhance students' learning						
Target：Students will be able to manage their learning through effective study skills.						
• Organise workshops for F.1 students to learn note-taking skills and revision skills • implement note-taking practice in junior forms • Organise workshops for F.2 students to learn effective memorisation techniques	• F.1 students will be able to organise their own notes. • Teachers give positive feedback on F.1-3 students' note-taking skills • F.2 students will be able to master memorisation techniques	• Learning Circles Records • Departmental reflection notes • Observation from teachers	9/2018 -8/2019	- Subject Departments	

1.3 To enhance learning activities in the classroom

   Target : Student-teacher interaction in class will be enhanced through the use of mobile learning devices.

Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
• Encourage teachers to attend mobile learning training • Organise mobile learning workshops for teachers at school • Implement mobile learning in Chinese Language, English Language and PSHE KLAs	• Mobile learning is implemented in Chinese, English and PSHE lessons • Teachers attend mobile-learning related workshops	• Departmental Reflection notes • Staff Development training record	9/2018 -8/2019	- Subject departments - SDC - IT technicians	Tablets

1.4 To promote STEM education in school

Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
• Set up a STEM Club to promote STEM education to students	• The club will be set up and students are given opportunities to demonstrate their learning	• Activity Record of the Club	9/2018 -8/2019	-STEM Coordinator -IT technicians	

2. To make better use of assessment data so as to promote assessment for learning

善用數據，提升教學效能。

2.1 To make better use of assessment data so as to promote assessment for learning Target : Assessment data will be utilized to improve teaching and learning.					
Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
• Study and analyse HKDSE exam results • Adopt suggested strategies to build cohesion between junior form and senior form curriculums • Arrange KLA-based sharing sessions to allow teachers to share the effectiveness of the strategies	• Evaluation remarks on the effectiveness of the implementation will be collected	• Records of evaluation of each subject • Subject department minutes of meetings	9/2018 -8/2019	- CDC - Subject Departments	HKEAA exam reports

3. To enhance students' competence on the attributes of discipline, self-actuation and leadership
   自律守規，積極主動，提升領導才能。

3.1 To enhance students' competence on the attribute of discipline

Target: Students will be more disciplined especially on the foci emphasized

Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required
• Reinforce students' behaviour with a special focus on: i) Discipline between lessons - set clear guidelines for students to follow - arrange D.C. teachers to oversee and monitor the discipline between lessons ii) Punctuality -arrange D.C. teachers to provide follow-up guidance for frequent latecomers - arrange lunchtime discipline classes for latecomers - prizes and gifts will be given to the classes with good performance (Punctuality Award) iii) Uniform and appearance - focus on the requirement that the fringe of both boys and girls should not fall below the eye brows. • Make use of the e-Discipline system to generate statistical reports on various aspects of students behaviour so as to adjust policies and strategies	• Positive feedback is collected from teachers and students • The number of latecomers drops • Student leaders host and perform well in morning announcement sessions	• Stakeholders' reports, APASO and school-based questionnaires • Class Teachers' Meetings • Feedback from teachers-in-Charge • Statistical reports of e-Discipline system	9/2018 - 7/2019	- DC - CC	-

● Run introductory programmes about school rules for F.1 students
● Set up role models for students by:
  - arrange Prefects, English Prefects and student leaders to host the morning announcement session
  - arrange students to share their learning outcomes in various school activities
● Promote the education of 'Internet Accomplishment' through Life Education Period					

3.2 To enhance students' competence on the attribute of self-actuation
   Target: Students will participate more actively in various activities and become more self-motivated

Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required

● Motivate the students to take part in various activities via public sharing
  -arrange students to share their learning outcomes in various school activities and morning announcement
● Cultivate initiative and positive attitudes among students through
  - organise talks and workshops relating to inclusive education and value education
  - organise thematic activities in Counselling week
● Organise fitness programmes to promote healthy lifestyle, positive self-image and self-actuation
	● Students perform well in public announcement and give sharing on cross-border trips, leadership training sessions or outstanding awards campaigns
	● Positive feedback is collected from teachers and participants
		● Feedback from teachers-in-charge	9/2018-7/2019	- DC
				- CC
				- OLE
				- EAC
					-

	• The fitness room is effectively used within PE curriculum and after school				

3.3 To enhance students' competence on the attribute of leadership

    Target: Students' competence on the attribute of 'leadership' will be improved

Strategies	Success Criteria	Methods of Evaluation	Time Scale	Staff Responsible	Resources Required

• Hold a charity bazaar for a Social Service Week
  - train student leaders to hold a charity bazaar event
• Run a programme of service for the elderly for F.4 students
  - provide more opportunities to all F.4 students to participate in a Social Service Day for the elderly
• Provide leadership training to students in the 'Big brothers Big sisters' scheme
• Give opportunities to big brothers and big sisters to act as mentors and organise activities for F.1 students
• Strengthen students' leadership skills by providing structured leadership training
• Train student leaders to run activities and competitions
	• Bazaar and service activities are run effectively
	• Positive feedback is collected from teachers and participants
	• Committee members of clubs and houses can manage their tasks well
		• Feedback from members of, EAC, OLE and CC
		• Questionnaires for students
			9/2018-7/2019	- OLE
				- CC
				- EAC	

Key

Committee		Grants	
CaC	Careers Committee	CEG	Capacity Enhancement Grant
CC	Counselling Committee	CLP	Career and Life Planning Grant
CDC	Curriculum Development Committee		
CYC	Community Youth Club		
DC	Discipline Committee		
EAC	Extra-curricular Activities Committee		
LECC	Life Education Curriculum Committee		
OLEC	Other Learning Experiences Committee		
SDC	Staff Development Committee		